

**SUPPLEMENT TO THE AGENDA FOR**

# **Herefordshire Schools Forum**

**Friday 23 October 2015**

**10.30 am**

**Council Chamber, The Shire Hall, St. Peter's Square, Hereford,  
HR1 2HX**

**8. MEMBERSHIP UPDATE**

To receive an update on membership.

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<b>Meeting:</b>	<b>HEREFORDSHIRE SCHOOLS FORUM</b>
<b>Meeting date:</b>	<b>23 OCTOBER 2015</b>
<b>Title of report:</b>	<b>MEMBERSHIP UPDATE</b>
<b>Report by:</b>	<b>GOVERNANCE MANAGER</b>

## Classification

Open

## Key Decision

This is not an executive decision.

## Wards Affected

Countywide

## Purpose

To receive an update on Membership.

## Recommendation

**THAT: the Forum considers whether it wishes to appoint a representative from another body to replace representation from the disbanded 14-19 Partnership.**

## Alternative options

- 1 The Forum could accept a reduction in its membership following the disbandment of the 14-19 Partnership, or it could seek to appoint a representative from another body.

## Reasons for recommendations

- 2 To enable the Forum to consider how to address a vacancy in its membership.

## Key considerations

- 3 The review of the Forum's membership is almost complete. Four vacancies now remain: 1 primary maintained sector representative (confirmation awaited), 2 Maintained sector governor representatives (confirmation awaited) and representation from the 14-19 partnership (disbanded). A list of the current

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Further information on the subject of this report is available from  
Tim Brown, Governance Services, on Tel (01432) 260239

membership of the Forum and the Budget Working Group is appended.

- 4 The 14-19 partnership is currently disbanded and no appointment can therefore be made to represent it. The Forum is asked to consider whether it wishes to proceed on the basis that representation has ceased and the Forum's membership reduces to 26 members, or whether there is a gap in representation that needs to be filled.
- 5 The School and Early Years Finance (England) Regulations 2013 required that at least one 16-19 provider must serve on the Forum, in the non-schools members category of Forum membership, to represent 16-19 providers. This replaced the previous requirement that Forums should include a representative from the 14-19 partnership. The Forum at that time included 2 representatives from the 14-19 Partnership. It agreed on 17 January 2014 that it would continue to include one 14-19 partnership representative in the membership.
- 6 Unless the Forum can identify any gap in representation it is proposed that the place previously held by the 14-19 Partnership is not filled and the Forum's membership is reduced to 26 members.

### **Community impact**

- 7 There is no community impact.

### **Equality duty**

- 8 There are no implications for the public sector equality duty. as set out below:

### **Financial implications**

- 9 There are no financial implications.

### **Legal implications**

- 10 Every authority must ensure that the schools forum for their area is constituted in accordance with the School Forums (England) Regulations 2012. The Department for Education publication: Schools Forums: Operational and Good Practice Guidance – March 2015 indicates that the responsibility for establishing Schools Forums rests with the Local Authority. This reflects the Schools Standards and Framework Act 1998 and the Schools Forums (England) Regulations 2012 (the Regulations) as amended by the 2013 Regulations referred to in this report). The membership complies with provisions in the Regulations and guidance governing membership.
- 11 The forum must have at least one person to represent 16 to 19 providers. There is no longer a mandatory requirement for a representative of the local authority 14-19 partnership.

### **Risk management**

- 12 Failure to comply with the Schools Forums (England) Regulations 2012 (as amended) in terms of membership, minimum statutory requirements and broadly proportional representation could leave the Local Authority open to legal challenge. The composition of the Forum complies with the Regulations.

## **Consultees**

13 None

## **Appendices**

- Membership of the Forum and the Forum's Budget Working Group

## **Background papers**

- None identified.

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## MEMBERSHIP OF SCHOOLS FORUM

### Schools Forum Membership

<b>Schools Members</b>	
5 maintained primary schools' headteacher representatives	Miss C Eley Mr M Lewis Mrs J Rees Mr K Wright (1 vacancy)
1 Local Authority maintained schools' with a maintained nursery class representative	Ms T Kneale
1 maintained primary schools' governor representative	tbc
1 maintained secondary schools' headteacher representative	Mrs S Catlow-Hawkins
1 maintained secondary schools' governor representative	tbc
1 Local Authority maintained special schools' headteacher representative	Mrs S Bailey
1 special schools' governor representative	Ms J Cohn
1 Pupil Referral Units' (PRUs) management committee representative	Mr P Barns
7 academies' representatives (headteacher/governor/schools business manager)	Mrs W Bradbeer Mr A Davies Mr J Docherty Mr M Farmer Mr N Griffiths Mr T Knapp Mr P Whitcombe
<b>Non Schools Members</b>	
1 16-19 provider representative	Mr J Godfrey
2 Early Years representatives	Ms A Jackson Mrs R Lloyd
2 Diocesan/faith representatives	Mr P Burbidge

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	Mrs S Lines
2 Trade Union representatives, 1 primary school and 1 secondary school	Mr C Lewandowski Mrs A Pritchard

### **Budget Working Group**

5 Maintained Primary Schools	Mrs S Bishop Ms T Kneale Mr M Maund Mrs A Pritchard Mrs J Rees
2 Maintained Secondary Schools	Mrs S Catlow-Hawkins
4 Academies (1 primary 3 secondary)	Mr P Box Mr J Docherty Mr N Griffiths Mrs A Macarthur
2 Early Years Representatives	Ms A Jackson Mrs R Lloyd
1 Special school Representative	Ms N Gilbert

